

<p style="text-align: center;">KENTUCKY CORRECTIONS Policies and Procedures</p>	<p>Policy Number</p> <p style="text-align: center;">27-12-08</p> <p>Date Filed</p> <p style="text-align: center;">January 12, 2005</p>	<p>Total Pages</p> <p style="text-align: center;">2</p> <p>Effective Date</p> <p style="text-align: center;">May 26, 2005</p>
<p>Authority/ References</p> <p>KRS 196.030, 196.035 P&P ACA Standard 3-3131, 3-3132, 3-3136, 3-3138, 3-3140</p>	<p>Subject</p> <p style="text-align: center;">SUPERVISION PLANNING</p>	

I. DEFINITION

As used in this document, the following definitions shall apply:

“Offender profile” means a document that contains personal identifying data about each offender.

“Supervision planning” means establishing objectives to address special conditions of supervision that each offender shall abide by while on supervision.

II. POLICY and PROCEDURE

A. Objectives and Special Conditions

The Officer and the offender shall jointly develop the supervision plan and identify the objectives and special conditions. Written reports from the offenders shall be relevant to the supervision plan and agency requirements. Areas that may be addressed include the following (3-3131, 3-3132, 3-3140):

1. Financial obligations,
2. Employment,
3. Family,
4. Social problems,
5. Legal problems,
6. Supervision fee, and
7. Other special conditions.

B. Timetable for Completion

The supervision planning shall be completed and documented in the case management system chronological entry within thirty (30) days and the offender shall be given a copy of the plan. (3-3132)

- C. The officer shall review the supervision plan with the offender as needed and document in the case management system chronological entry the completion of the objectives or special conditions. (3-3138)

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- D. The supervision plan shall be reviewed on an as needed basis. (3-3131, 3-3132, 3-3136, 3-3138)